



# Wedding Music Checklist...

## YOUR FIRST TASKS

- Decide which device you will use for playing music, if/when you are not having live music
- Decide what you will use to create the playlists in i.e. Spotify, Apple music, downloaded music
- Speak to your venue to see if they have the ability to play music through in house speakers or if you need to provide them
- If you do not have a speaker system but have live music in some form, see if the artist(s) can provide the speakers for the other parts of the day to save on costs
- Make someone responsible for playing music on the day
- Label each playlist in a clear way and in order ideally numerical so it's impossible to get it wrong

## PLAYLIST (Separate Device) - GETTING READY

- 2-3 hours

## PLAYLIST 1 — GUEST ARRIVAL PRE-CEREMONY

- 45 minutes — 1 hour

## PLAYLIST 2 — WALKING DOWN THE AISLE

- 1 song

## PLAYLIST 3 — SIGNING THE REGISTER

- 3-4 songs

## PLAYLIST 4 — WALKING BACK DOWN THE AISLE

- 1 song

## PLAYLIST 5 — DRINKS RECEPTION (NO OTHER LIVE MUSIC)

- 2 hours to allow for the drinks reception and overlap for when guests start taking their seats

## DRINKS RECEPTION — LIVE MUSIC

- Agree set times and lengths with the artist(s)
- Agree playlist if needed
- Discuss if they play background music between sets or if you need to provide this

- If you need to provide the playlist for between sets check if you will be able to play it through their speaker system (if they use one)
- Create playlist if needed for between sets

## PLAYLIST 6 — WEDDING BREAKFAST (AKA THE MEAL)

- 2.5 — 3 hours to allow for the overlap of when guests are taking their seats

## EVENING MUSIC - BAND

- Agree set times and lengths with the artist(s)
- Agree playlist if needed
- Discuss if they play music between sets or if you/a DJ need to do this
- If you need to provide the playlist for between sets check if you will be able to play it through their speaker system
- Create playlist if needed for between sets

## EVENING MUSIC - DJ

- Agree timings for playing
- Provide playlist of songs to be played

## PLAYLIST 7 — EVENING MUSIC

- Duration of evening reception plus an extra hour as a buffer

## EVENING MUSIC — FIRST DANCE

- Agree on who is playing the first dance i.e. the band, DJ or a playlist
- If played by the band or DJ advise them of the song so they have this prepared and ensure they have the correct version
- If you are providing, ask if they can play the song through their system and be responsible for pressing play at the right time

## ON THE DAY

- Ensure the device is fully charged
- Have a charger on standby or keep the device plugged in so it doesn't die half way through
- Put the device on flight mode to ensure no interruptions